

To begin the U.S. Department of Education **FERPA Awareness Training**, please access the FERPA Training found under the FERPA tab of the Office of the Registrar's website:

- Select 'FERPA 101 for Colleges and Universities' to be directed to the Department of Education web site to begin the training module. <https://studentprivacy.ed.gov/content/online-training-modules>
- Scroll down to the middle of the page and select the training video "FERPA 101: For Colleges and Universities."

Online Training Modules

This section is provided for stakeholders to improve or maintain their knowledge on the Family Educational Rights and Privacy Act. The training modules below are interactive and require only a short registration before they can be used. Each module takes around one hour to complete.

ALL AUDIENCES ▾ | ALL TOPICS ▾ | APPLY | CLEAR

FERPA 101: For Local Education Agencies
U.S. Department of Education
Awareness Training
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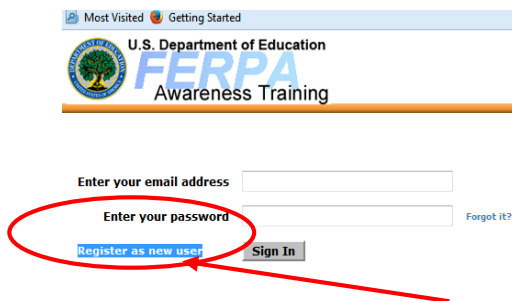
FERPA 201: Data Sharing under FERPA
U.S. Department of Education
Awareness Training
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FERPA 101: For Colleges & Universities
This interactive computer-based training course introduces learners to the basics of the Family Educational Rights and Privacy Act (FERPA) as it applies to

FERPA 101: For Local Education Agencies
FERPA training focused on K-12 schools, districts and local education agencies.

FERPA 201: Data Sharing under FERPA
Training focused on the intricacies of sharing data in compliance with FERPA requirements.

- Once selected, you will need to create an account by registering as a **new user**. Click on register as new user.



Most Visited Getting Started

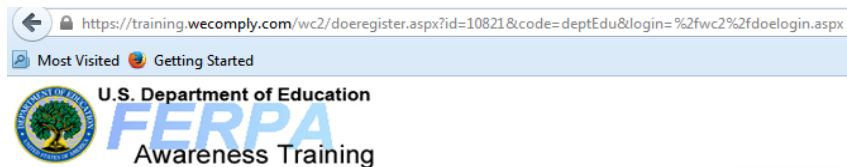
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Enter your email address

Enter your password [Forgot it?](#)

[Register as new user](#)

- Please fill in all of the required text boxes. Use your VIU email and **create a unique password**.



https://training.wecomply.com/wc2/doeregister.aspx?id=10821&code=deptEdu&login=%2fwc2%2fdoelogin.aspx

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Enter your information:

First Name:

Last Name:

E-mail:

State:

Organizational Affiliation:

Password:

Confirm:

- After you have successfully created an account, you will see a list of courses available for training; please choose the “**FERPA for Colleges and Universities**” program by clicking on “Start.” This is course number 5 in the chart, and the only one you are required to complete.



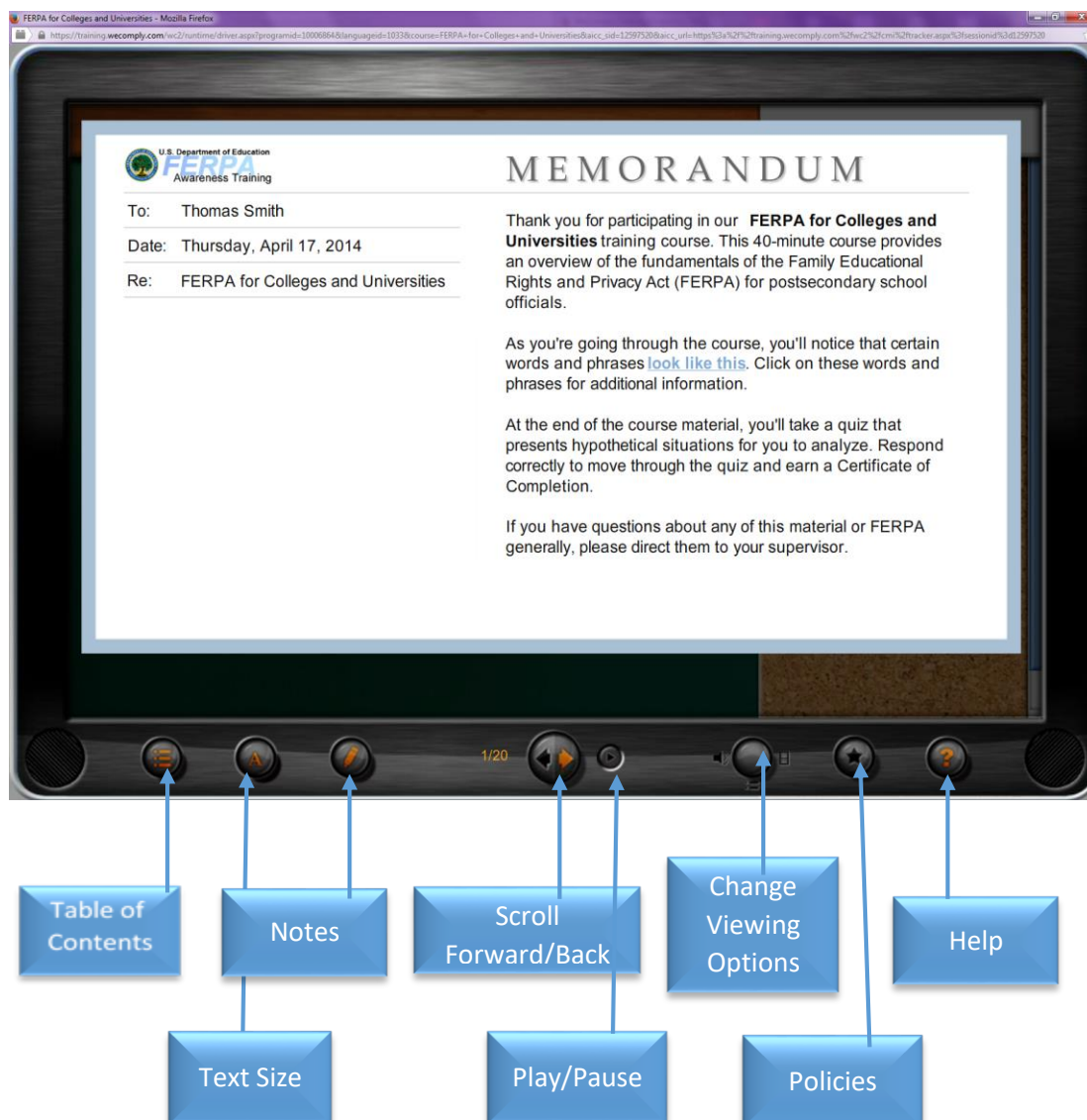
Training

The following courses are available for training:

Program	Date Assigned	Available Languages	
FERPA 201: Data Sharing (ADA Accessible)	Elective	<input type="text"/>	Start
FERPA for Colleges and Universities (ADA Accessible)	Elective	<input type="text"/>	Start
FERPA 101 (ADA Accessible)	Elective	<input type="text"/>	Start
FERPA 201: Data Sharing	Elective	<input type="text"/>	Start
FERPA for Colleges and Universities	Elective	<input type="text"/>	Start
FERPA 101	Elective	<input type="text"/>	Start

[Change Password...](#)

- An interactive video box will appear on your screen. There are several application icons along the bottom of the screen which will allow you to customize your viewing options as well as move through the training; when you are ready, use the forward arrow on the scroll icon to begin the training presentation.



- Once the presentation ends, you will need to complete the final quiz; you can do this by choosing the “Cheez Chase” (a game-formatted quiz), or by choosing the “Quiz Lite” (a multiple-choice quiz).



- After successfully completing the quiz, you will receive (on-screen) a Certificate of Completion that you can print and Submit to the Human Resources Department at hr@viu.edu

[Print this Certificate](#)

Certificate of Completion

This certifies that

Thomas Smith

completed the

FERPA for Colleges and Universities

Course on Thursday, April 17, 2014

Certified by:



U.S. Department of Education

Awareness Training

U.S. Department of Education

Close this window after printing the certificate.